

**BANDERA RIVER RANCH WATER SUPPLY CORPORATION  
BOARD MEETING  
JANUARY 13, 2022 2:00 PM**

**DIRECTORS PRESENT WERE:**

Bonnie Tidball      Ernie DeWinne      Billy Wilson      David Kelley      Rod Goff

**OTHERS IN ATTENDANCE WERE:**

Joe Ortega      Karen Antill

There being a quorum present, the meeting was called to order by President Bonnie Tidball at 2:00 PM, January 13, 2022.

**MINUTES:** Directors read the Minutes of the previous meeting of December 9, 2021.

**MOTION:** Billy Wilson made a motion to accept the Minutes of the meeting of December 9, 2021. Rod Goff seconded the motion. The Board voted unanimously to accept the Minutes, and the motion passed.

**TREASURER'S REPORT:** Ernie DeWinne presented the financial reports of December 2021 to the Board, noting that the WSC continues to be in good condition, financially.

**MOTION:** Billy Wilson made a motion to accept the Treasurer's report as presented, seconded by David Kelley - The BOD voted unanimously to accept the report, and the motion passed.

**OPERATIONS REPORTS:**

**Field Operations:** Joe Ortega reported that they have had the new heaters installed at plant #1 and plant #3 and they are in working order. They fixed a customer leak in unit 5. Joe reported that he had a pump put in at well # 7 on December 20<sup>th</sup> and did a pump test on December 22<sup>nd</sup>, laid 160' of four-inch line to well #7, put in sand and covered it up. Joe advised that they fixed a service line in unit 3, repaired a chlorine leak at well #1, fixed a three- inch (3") leak on well #3, and put in a new tap in unit 6. Joe advised that they had three (3) new tires mounted on the new dump trailer. Joe reported that he is waiting on Danny to finish up the electrical at well #7 and install the new heater at the condo well. Joe reported that he called Danny because he was supposed to be here this week but and has several workers out with Covid so he will get to it when he can.

**Office Operations:** Karen Antill reported that it has been business as usual, billing, monthly reports, quarterly reports, FUTA, and checking meters and calling customers with leaks, and had one disconnection this month. Karen advised she will be working on the W2's/W3's, 1099-NEC/1096 this coming week and has been doing a lot of training still.

**Class C Licensed Operator:** Billy Wilson read over John Hegemier's report. John completed and entered the 4<sup>th</sup> quarter data, 4<sup>th</sup> quarter DLQOR. John is still reorganizing the water system records and will be working on the Emergency Preparedness Plan. Upcoming: John will complete the water loss survey, BCRA GD annual report. Bonnie advised that she contacted John about the Eminent Domain, Ernie DeWinne advised that he has been and will continue to do it each year. Ernie also advised that he also needs to remit the ½% TCEQ tax assessment that we assess on every water bill by the end of the month.

**ITEMS FOR DISCUSSION AND BOARD ACTION:**

**OLD BUSINESS:**

- A. Discuss and review water use restrictions and stages – Ernie reported the pumping numbers and the board agreed to stay in the Stage III Mandatory Watering Restrictions until it expires February 15, 2022, and review it again at the next month's board meeting.
- B. Update on plant #1 electrical upgrades – Joe advised that almost everything is completed but he is still waiting on the air compressor to be put in; Bonnie will call Carl to see when he can get this done.
- C. Update on status of water system map – Tabled.
- D. Discuss future well locations- Tabled.

- E. Discuss plans and take action on severe weather conditions plan – Billy advised that Bonnie, Joe C, Joe A and himself will be working on the EPP tomorrow and will probably continue working on it for a few weeks.
- F. Update on Well #7 – Bonnie Tidball advised that Billy, Joe C, and herself spoke with Carl from Waterboyz on the phone about the three (3) invoices and about some double charges they found. They adjusted the \$1000.00 for digging of the mud pit to \$750.00 because we covered it up. Bonnie spoke to him about the e-logging that is required by TCEQ for \$3,500.00 and she reminded him that they agreed to both pay half, which was lowered to \$1,750.00. Carl adjusted the invoices to their satisfaction, and we only owe them \$44,280.00 at this point. Billy advised that what drove the price up was the price of the three-inch (3”) cam lock pipe because it came out of Odessa and was triple the price. Billy advised that when we ran the drillers test through the two-inch (2”) pipe the well was producing over sixty (60) gpm but we had a lot of friction and blew the polyline off twice that’s how much water it’s making. Billy advised that with the three-inch (3”) cam lock pipe the well should produce between seventy-five (75) to eighty (80) gpm. Billy is hoping that after a few months when the screen cleans out, we may get up to ninety (90) gpm out of this well. Billy advised we just need to finish the electrical, set the tubing and pump, take samples, and then we will do the thirty-six (36) hour pump test which we can pull the chart and hourly log from the metering system we have.
- G. Update on heater, pressure tank and compressor for Plant #1 – Joe Ortega discussed in the Field Operations Report.
- H. Update on Generator planning for Plant #3- Billy Wilson advised that he spoke to M & S Engineering, and they will make a day trip out here at no charge to look at everything we have and let him know what size generator we would need. Billy advised that they also have connections to get us a generator and will do the engineering study when we are ready to do it. Bonnie advised that when they do the EPP which is due on March 1<sup>st</sup> to the state and our plan needs to be in place by July 1<sup>st</sup> which would include the generator, which puts us in a time crunch and need to get things moving so we have everything in place at plant #3 which can supply the whole subdivision. Billy recommends that in the future he would like to see us put a tank in for just well #7. Ernie advised that they talked in the past that they would need to move the pressure tank from plant #3 to plant #1 and put a new one at plant #3. Billy advised that at the condo well the manifold will need to be replaced next summer because it’s falling apart and leaks. Billy advised that someone last week set fire to the Pipe Creek water building and burnt it to the ground and tried to do it at Polly Peak as well, the sheriff caught one of them but not the other person involved, the board discussed security systems and Bonnie will call Rocksolid and see if they can provide us with free internet for all four (4) plants instead of paying us \$150.00 a month tower rental; Bonnie will also let them know that they need to call Joe in advance if they need access to our systems since we had to put key locks on all of the plants. David Kelley will research the cost of security cameras.

#### **NEW BUSINESS:**

- A. Review and approve CPA engagement and fee for the 2021 audit. – Ernie DeWinne presented the CPA engagement letter and advised that it went up to \$5,305.00 this year. Bonnie Tidball will sign the engagement letter and Karen will send it off when we get all the documents ready that she requested.  
**MOTION:** Ernie DeWinne made a motion to approve the CPA engagement letter and fee of \$5,305.00 for the 2021 audit, Billy Wilson seconded the motion. – The Board voted unanimously and the motion passed.
- B. Approve purchase of diffuser for the 200,000-gallon tank - Billy Wilson advised that he thinks it would be good to purchase the diffuser from Kasco Certisafe Mixers for the 200,000-gallon storage tank at plant #2. Billy advised that it will keep the water moving, which will keep the water cleaner, keep the water evenly chlorinated, and get the fines out of the tank so we won’t have sediment buildup on the bottom of the tank. The board discussed and Billy will call and get a bid with installation and also try to find other companies who sell the same product and get a bid from them as well. Billy advised that after we get this diffuser installed and see how it works, he would like to see one put on each storage tank. Ernie will keep this item on the agenda.
- C. Discuss BRRWSC company credit card – Ernie DeWinne advised he didn’t have time to look into this and will put this item back on the agenda for the next board meeting in February.

Billy Wilson advised that the DRROA purchased a 2015 Chevy ¾ ton truck that they will be able to pull the new dump trailer that we purchased so they won’t have to have Joe use our company truck to help them when they need to borrow the trailer.

**MEMBERSHIP COMMENTS:** No members present.

**ADJOURNMENT:** There being no further comments, Ernie DeWinne made a motion to adjourn the meeting, seconded by Billy Wilson. The BOD voted unanimously to adjourn the meeting at 2:56 PM.

The next regular BOD meeting will be held on Thursday February 10, 2022, at 2:00 p.m.

BRRWSC PRESIDENT, BONNIE TIDBALL \_\_\_\_\_

BRRWSC SECRETARY/TREASURER, ERNIE DEWINNE \_\_\_\_\_